

# **Guardbridge Community Council Meeting Minutes**

**Date:** Thursday 25<sup>th</sup> August 2016 at 7:30pm

**Venue:** Guardbridge Bowling Club

**Members Attending:** Oli Walker (Chair), Zoe Rogers (Vice Chair), Linda Scott (Secretary), Mary Duncan (Treasurer), Bill Wilson, Lorraine Wills.

**In Attendance:** Cllr Tim Brett, Cllr Bill Conner

**Apologies:** Cllr M. Taylor, Patsy Waddell

## **1. WELCOME/INTRODUCTIONS/APOLOGIES**

OW welcomed everyone to the meeting, including residents, members and Cllrs. Apologies from Patsy Waddell.

## **2. MINUTES (28<sup>TH</sup> July 2016)**

Minutes were formally approved. Two minor typos corrected.

## **3. MATTERS ARISING**

OW clarified what the Community Council does and welcomed resident input.

Residents: Serious fly tipping at Strachan's skip. 17 car tyres were neatly put next to and on top of the skip. TB will report this.

Any chance we could have our own skip from the council? TB – no. We must report all fly tipping and dumping to Fife Council immediately. Please make a CC member aware on the website.

## **4. FINANCIAL REPORT**

- i. Named signatories: Mary Duncan (treasurer) is sole signatory – should be at least two people and a spare. Meeting to be arranged to put Oli Walker, Zoe Rogers and Mary Duncan as signatories on the Community Council bank account.
- ii. Honarium payments to previous CC members have been stopped.
- iii. BW has incurred costs for land registry search. Take to MD and she will issue cheque (a petty cash box might be cheaper and more efficient).
- iv. Financial Report: Balance b/f from 14/7/16 - £778.23 + CC grant £483.04 = £1263.27 as at 05/08/16
- v. Mary Duncan doing a computer course and enjoying. Well done Mary.
- vi.

Laptop – Elspeth Patterson has sent this for cleaning. As yet not returned.

## **5. STANDING ITEMS**

### **5.1 Correspondence**

- i. **FVA – Guardbridge Community Trust** – steering group for the formation of G.C.T. has been formed (Allan Sturrock, Lorraine Wills, Oli Walker, Bill Wilson and Linda

Scott). LW, BW and LS had a productive meeting with Helen Rorrison in Cupar on 11<sup>th</sup> August 2016. HR outlined plans for our structure and advised on funding. Documents have been signed.

OW has looked into extra sources of funding and some good suggestions have been made. We will need to draft applications, isolate needs and action. A consultation meeting at GB Primary School will be arranged and the residents of GB invited and encouraged to get involved

LW – The community has to be consulted, informed and involved.

What next? Two flyers to be designed outlining what needs to happen and inviting residents to a meeting at GB Primary School (suggested venue – ask Patsy Waddell) for a consultation. The plan is to use the information/data gained from the Guardbridge Community Event on 23/04/2016.

Flyers need to be distributed to all households ASAP and date set with Patsy Waddell. This date should be on the flyer. Flyer 1 will be a CC flyer and Flyer 2 will be about the GCT and give information regarding funding/extra funding. Anyone willing to help deliver flyers please make contact with someone on the CC as listed on the website.

## 5.2 Planning Applications

1. New access bridge for Guardbridge Mill site. The old railway bridge is to be reinstated.

It was suggested that the University of St Andrews planning applications are under the heading Culter or Curtis Paper Mills. OW checked this and found that University applies under its own name.

Cllr TB: General comment regarding development on mill site – The University of St Andrews have said they will keep GB posted on any development or plans. Why is this not done? University could put it all on the CC website. OW get Geoff Morris to do something like this please.

2. Playpark. Cllr TB – Alan Bisset has submitted an application to the Community Works Programme for additional funding for the Play Park. Community Works Programme offers funding for environmental projects.

## 6. TRANSPORTATION

- i. The cycle path road markings have been repainted and are now visible.
- ii. TB – Bollards on the bridge – transport are arranging a contractor.
- iii. TB - School Sign – not a priority. OW took this up and gave a shake-up. The date for sorting this out has been moved forward. Keep us updated on this. A prominent school sign with children crossing will no doubt have an impact on speeding cars along Main Street.
- iv. Flashing speed sign – This should be working in two to three weeks (from 25<sup>th</sup> August).
- v. The crossing of Main Street (from River Terrace) may be examined at the same time to see if there is sufficient need.

- vi. BW – asks about roundabout and crossing at River Terrace. What will happen as mill site is developed and big lorries try to access? **7. REFERRED ITEMS - COUNCILLORS**

i. Cllr. Tim Brett

1. Hedge on Cupar Road. This has been cut back.
2. Skip (belonging to Strachan) – nothing can be done about this.
3. Pavement on Toll Road – this has been looked at. Will not get a pavement as there is already a pavement on the main road leading all the way to Leuchars Train Station and beyond.
4. Rail station car park – Scottish Power will be doing some work there.
5. Madras College – new school will be built in or on the edge of St Andrews. It will be a single site school. Pipeland site is not off the table.
6. Mobile Library – will come on every second Wednesday 11.10am -12.10pm. Outside Guardbridge Primary School on Innerbridge Street.
7. Electric Blanket testing – St Andrews. Victory Memorial Hall on 15/09/2016 at 10am to 2pm. Will replace unsafe blankets with new.
8. Doors open day – see website for details of this.
9. Waste – Trade Waste changes from October. Individual householders can take garden waste any time in the car. Van or trailer – 12 times a year (once a month) and must book. Business such as gardening or decorating for example – must book and pay.
10. Nicola Black is the new Community Police Inspector.

ii. Cllr. Bill Connor

1. Volunteers for the Community Speed Watch from Balmullo have now indicated that they are no longer interested in this.
2. Please see Cllr. Connor's report on the website.

iii. Cllr. M. Taylor – no report.

**8. COMMUNICATION**

- i. Website updates – BW is updating website. Front page is a photo of the Sea Eagles.

The Post Office opens at Elspeth's old shop on a Wednesday and Friday.

09:00 - 11:00

Residents can send emails to Chairman on the website. It was suggested that LS and ZR put their email addresses on the website.

LW – What if you don't have a computer? What are we doing for these people and how do they find us? OW suggested they go to Patsy at the school and she will pass on messages for those that do not have a computer.

## **9. ADOPTION OF ASSOCIATED BODIES**

### **9.1 Guardbridge Primary School**

- i. OW read an e-mail from Patsy Waddell. School has 10 new pupils who started on 17<sup>th</sup> August bringing total pupil count to 26.

Julie Baylor is the new support teacher.

School operates an open door policy and encourages the community to come and support the school with such projects as outdoor ideas e.g. planting a garden and trees. Promotion of village regeneration and environmental projects.

PW will keep us updated on special school news.

- ii. BW put the suggestion that a competition be set up for the school children to design a GB crest or logo - the winner's design to be copied and made 'proper' for the actual crest. This drew a mixed response. Competition and prize giving was discussed. LW initiated the discussion on individual prize giving and BW suggested a donation to the school instead.

### **9.2 Guardbridge Bowling Club**

- i. Cllr TB suggested Fife Council will help with cost of signage. Will discuss with Barbara Mitchell.

### **9.3 St Andrews University**

- i. Notice Board – Should be in place end of September.
- ii. Geoff Morris – BW asked OW if Geoff Morris coming to the CC meeting. OW said he had not heard back. CC was expecting Morris to be present to answer various questions from the residents.
- iii. Concerns raised at the CC meeting.

BW – we would like regular written reports of what is going on at the mill site and with anything else that affects GB.

ZR – Concerned that the University is not keeping us informed and notified.

BW – University must put definite plans on our website and keep updated.

M.O'B – (Resident) – University cannot put up definite plans as they do not know what they are actually going to do. All existing plans, such as they are, are very open ended, leaving residents in the dark. The university does not know what they are going to do on much of the mill site and other buildings and lands included in the initial purchase.

BW – suggested planning is all over our website. LS – These are of the existing site/s and suggested ideas by an artist. Nothing is actually planned or approved.

Cllr TB – Remember that the planning process is a legal process. There is a broad understanding of the planning of the site. The overall picture is important.

LW – stressed the importance of the university giving us regular reports.

ZR – would like to know where the chipping will be done and where the entrance to the bio part of the site will be.

LS – This will be the entrance opposite River Terrace.

## **10. PLANNING**

### **i. Environment**

1. LW – Newsletter. LW Had been asked to look into the production of a newsletter and has been working on this.
2. OW – Guided walks? Discover green spaces? MO'B suggested the Pilgrim Way and wondered why GB was not included given its importance in this.
3. Cllr BC – showed Balmullo's news booklet. Has lots of advertising and so on to sponsor the news booklet. GB does not have to be so fancy. It's about getting the community involved and keeping them informed.
4. The village shop was discussed. Find out who owns this site and try to establish exactly what is going on there. The village needs a good shop with a cash machine. It was agreed that we must monitor any developments carefully, particularly any applications for change of use.
5. ZR – Tip Point - Nick mentioned that Fife Council extending the walk and would make a break in the fence. This seems to contradict university plans to make this their chipping place. Once again, the need for the university to keep us informed.

## **11. AOCB**

1. MD – Elspeth would like us to collect the hanging baskets from the shop. Some of these are large. They belong to the CC.
2. Service agreement has been signed with FVA
3. Cllr TB – Army Base at Leuchars. More army units are coming to Leuchars at the end of the first week of September. Michael Fallon has indicated that £8m is being spent in Leuchars.
4. BW – Suggested Paul Miller from Eden Mill Brewery might help with the Community Trust.
5. BW – the Community Council has room for two co-opted members. Anyone interested?
6. OW – Diversity week Fife is 5<sup>th</sup> – 11<sup>th</sup> September. See website for further information.

## **12. DATE OF NEXT MEETING**

**29<sup>th</sup> September 2016**