

## **Guardbridge Community Council Meeting Minutes – DRAFT**

**Date:** Thursday 24<sup>th</sup> November 2016

**Venue:** Guardbridge Bowling Club

**Members Attending:** Oli Walker (Chair), Linda Scott (Secretary), Bill Wilson.  
Mary Duncan (treasurer), Lorraine Wills

**In Attendance:** Cllr. Tim Brett, Cllr Bill Connor.

**Associated bodies in Attendance:** G Morris, (University of St Andrews). PC Holmes and PC MacIntosh from Police Scotland

**Apologies:** Cllr. M. Taylor, Zoe Rogers (Vice Chair), Patsy Waddell (Guardbridge Primary School)

### **1. WELCOME/INTRODUCTIONS/APOLOGIES**

OW welcomed everyone to the meeting, including residents, members and Cllrs and guests, Geoff Morris (University of St Andrews), David Raley (Vital Energi) and PC Holmes and PC MacIntosh from Police Scotland.

### **2. MINUTES**

October 27<sup>th</sup> minutes formally approved.

### **ASSOCIATED BODIES VISITING**

#### **1. Geoff Morris – University of St Andrews**

The university have gifted a Christmas tree to the community of Guardbridge. The tree has been planted close to the collection of birches at the Eden Brewery entrance of the site. The tree is fitted with lights which will be managed by the University as the tree is on University land.

A 'switching on' of the lights is planned for 10<sup>th</sup> December at 5pm. OW suggested we may get the University choir to sing at the event and perhaps some food.

#### **2. Dave Raley – Vital Energi**

Happy to answer questions about the site.boiler for a week

- i.) Pipework is complete and ready to go.
- ii.) Slow burn for the boiler for a week. A little bit of pipework to go and plan official lighting up of boiler on 5<sup>th</sup>-6<sup>th</sup> December.
- iii.) Inviting Guardbridge Primary School for lighting of the boiler by the University. May be on from then until the next maintenance of the boiler.
- iv.) Will be fuelled by chipped timber (chipping yard not yet ready) as alterations to existing bridge are not sufficient. New bridge is being built and will have annual inspections. Chipper should be ready for 5<sup>th</sup> January 2017. Bridge work will only begin in April after birds have nested.
- v.) The logs will come in for chipping 'for a couple of days a week'.
- vi.) Walkers will be restricted close to the bridge area.
- vii.) As much building, as possible will be recycled.

- viii.) Chipping is noisy. There will be sound proofing (did not specify) and the chipper will run from 8am to 6pm on week days. Not on weekends.
- ix.) The community was thanked for their patience.

BW – When does it start? 6<sup>th</sup> December and will be on again at the beginning of January for ever. 25<sup>th</sup> of January is the official hand over to the University. Vital Energi will run and maintain for five years.

TB – Biomass runs 24/7. It will be staffed for 5 days of the week. It does not need staff as it is fully automated. Staff are there to keep an eye on things including break-ins.

BW – Is there going to be a contact number displayed?

D. Raley – Can leave a number but does not anticipate any problems. Chipping is quick with industrial sized chipper – does not think it should be louder than the traffic on the road already. We'll see.

Res – Bird hide and traffic workers have been very pleasant.

BW – thanked Vital Energi for their consideration and kindness.

### **3. P.C. Holmes – Police Scotland**

- i.) Issues in the area include a bike being stolen (Nick's). They have intelligence on the matter. Guardbridge is generally a very safe area.
- ii.) Speeding issues – new 40mph speed limit coming in closer to St Andrews to slow traffic on that road. In Guardnridge the roadworks on the bridge have slowed traffic because of traffic light management.

BW – One of our Speed Watch members is not certified. What should we do?

PC Ewan McIntosh – Community Speed Watch is once a month and February – April are the times to be trained.

Tom Wills is still not certified – The paper work has been completed. PC McIntosh will chase this up.

Thanks to all our visiting speakers today.

### **3. MATTERS ARISING**

- i.) Poppy wreath was laid as part of Remembrance service: Thanks to Mary Duncan for arranging this.

### **4. FINANCIAL REPORT**

- i.) The bank account has been updated with signatories added. ZR, OW and MD are now the signatories on the Bank of Scotland account.
- ii.) Balance as at 24<sup>th</sup> November £1097.27 (excluding the cost of the wreath).

### **5. STANDING ITEMS**

- i.) Correspondence
- ii.) Planning Applications
  - a) Bridge over Motray Water. Marine Body have granted this. Erection of new bridge and retention of existing bridge.

Cllr. TB – Fife Plan. This is a Fife local plan that planners see for the whole of Fife. Mostly about where houses are planned.

Council asks planning to go through the plans and get comments from the public. For example, Madras College – Council wants the school on Pipeland site. This was thrown out by Planning as this site must stay green.

Cllrs TB and BC – Guardbridge plan shows the housing plan but there is a wait until the University is up and running. The planning doc is 1000 pages long and can be requested for perusal.

Cllr. BC - TAYPLAN – Regional planning of Tayport with Dundee and Angus looks at large proposed plans but such a plan does not exist for NE Fife. Cllr. TB – Where there are major plans such as a new rail link to St Andrews then this will be on TAYPLAN.

Cllr. TB – If an area is designated for housing – then one can come and say ‘I want to build a house’ in that space. Developers tend to go for these large tracts of land – such as the old football grounds and Seggie for Guardbridge.

Cllr. BC – Go to Fife Direct and click on the area you want to look at and this will show everything that is going on in that area. Seggie and the Football ground are on this plan. See the plan in detail and the specifications that go with a site – eg – number of houses allowed and other specs.

## **6. TRANSPORTATION**

- i.) Bridge works in progress on the Main Road Bridge. No exact end date but progressing well. Traffic is free flowing at peak time and traffic control at others. The foot path is open.  
Buddleia has been cut back. Roots are holding the stonework together now.  
BW – these have been chemically treated.  
LW – Should get structural engineers in to check that the bridge is sound. The old bridge should be preserved. Cllr. TB agreed to look into this.
- ii.) Uneven surface at the Mill Clock bus stop will be repaired once the bridge has been completed.
- iii.) Nick – Patching on Toll Road is not sufficient. Lumpy and cracking.
- iv.) OW – Fife Direct website also has details of all planned roadworks in the area.
- v.) Cllr. TB – Speed survey on Cupar Road – complete and are looking at results.

## **7. REFERRED ITEMS**

- 1.) Councillors  
Cllr. BC
  - i.) Fife Direct Support – Dolphins 9<sup>th</sup> December. See report on website. Let us know if you are coming.
  - ii.) Freedom Programme – for domestic abuse. Telephone to find out where and when are held. This is a successful programme and very beneficial. Has worked well in Tayport.

Cllr. TB

- i) Pedestrian crossing at Mill Clock will not be happening next year. We must keep at this.
  - ii) The hole in the fence at the bird hide has now been fixed.
  - iii) Parking Leuchars Train Station – Rail users are parking cars in David Finlay Place.
  - iv) Playpark equipment – This should be done now.
  - v) Guardbridge Bowling Club – Sign - Barbara Mitchell is aware of this.
  - vi) Madras College – meeting on the 13<sup>th</sup> December
  - vii) Army Base Leuchars – no details. Will be getting more units to the area – maybe. Black Watch HQ in Sterling may come here. We will know by summer time 2017. RAF report is due. Upgrading of singles accommodation.
  - viii) Village shop – looking at March opening after rebuilding work.
  - ix) Leaflets – Standards for Community Engagement and STOP SMOKING.
- 2 Community Police Team Report – see above
- 3 Guardbridge Community Event Report
- i.) Preparing for Drop-in Event on 26<sup>th</sup> November and 3<sup>rd</sup> December. Hopefully data will be collected from residents regarding the Development Trust as required by FVA.

## 8. COMMUNICATION

- i) Website update – BW getting the Development Trust up and running all information will be on the website.  
David Finlay War Memorial is on the front page of the website now.  
Suggested putting the Walks onto the website – Motray Water, Seggie Walk and Kincapel Walk.
- ii) LW – Good signage needed for School and walks.  
OW, to Cllr. TB – Can we put up signs ourselves? Ranauld Strachan?  
Cllrs. TB & BC – go to access offices – will pass the details on.  
Signage at Seggie Walk – Must ask the owners first (Alison Irvine?). However, folk know about Right of Way.
- iii) Alan Sturrock – complaint about the website. Says links are not working.  
BW – says all links are working now.

## 9. ADOPTION OF ASSOCIATED BODIES

- i) Guardbridge Primary School
  - 1. E- mail from Patsy Waddell on the website
- ii) Guardbridge Bowling Club – no updates.
- iii) University of St Andrews – Messrs Raley and Morris. See page one
- iv) Guardbridge Community Development Trust – all flyers delivered for drop-in sessions at Guardbridge Primary School on 26<sup>th</sup> November and 3<sup>rd</sup> December 2016.

## 10. PLANNING

- i) Environment

1. Local walks – Do see the list of Dos and Don'ts for walking. Dogs on leash and clean up after your animals please.

#### **AOCB**

1. David Raley (University of St Andrews) – regarding Community Trusts – Pittenweem Community Trust – will help with what we must do. Community action plan and so on. He will share information with us.  
BW to DR – Pug sheds on Main Street. What is the story with these? Were they gifted to Guardbridge? DR will check if this is still on the table.  
TB – Geoff Morris said there is a Public Consultation Date – he will let us know. It should be before Christmas.
2. Cllrs. TB & BC - Taybridge Head Forum – Meet every quarter. Are happy to share information with us. Fiona Mitchell is the organiser and this is arranged through Tayport.
3. Helen Rorrison will be coming to the two Drop-in sessions at Guardbridge Primary School and will be on hand for questions and advice.

**Next Meeting:** 26<sup>th</sup> January 2017